

Gerishom Barasa



Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge



Experiences

Data Entry Specialist

Cloud Factory

20/06/2023 –
10/11/2023

Enhanced Data Quality: Conducted and validated Web research across diverse platforms, improving Project data quality by accurately sourcing and assessing online information.

Technical Documentation: Documented processes and findings to support continuous improvement within the organization.

Data Entry: Involved in Accurately Inputting, Updating and Managing Financial and Client information in Databases and Spreadsheets while maintaining confidentiality and attention to detail.

Junior Software & Digital Support Specialist Self-Employed | Freelance
Prepared and filed tax returns online using the Kenya Revenue Authority (KRA) System.

22/04/2024 –
27/02/2026

Conducted online research and delivered accurate, well-structured reports.

Created and Managed Freelance gigs on platforms like Fiverr.

Designed and managed databases using MySQL, including data querying and reporting.

Developed basic applications using Python and C# for problem-solving tasks. Designed and Implemented a Trainee Marks Processing System using VB.NET.



Education

2024 – Continue:

Kibabii University

Associate Degree in Computer Programming

2018 – 2021:

Kolanya Boys High School

Kenya Certificate of Secondary Education (KCSE)

2009 – 2017:

Adanya Primary School

Kenya Certificate of Primary Education (KCPE)



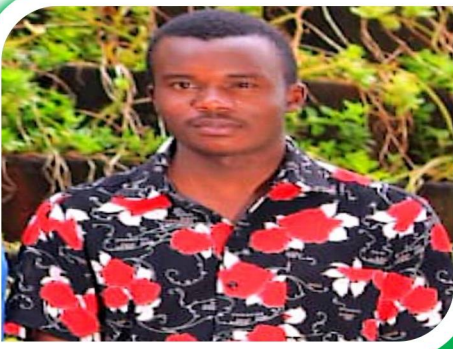
Achievements

Maintained 99% Accuracy rate while processing Financial Records, both as Data Entry Specialist and Digital Support Specialist (Freelance). Completed Multiple Database Tasks using MySQL, including data organization, querying and Report generation. Designed and built Responsive Personal Portfolio/Website using HTML, showcasing projects and improving online presence.



Personal Drive

Given the Opportunity, I Will demonstrate my flexibility, Excellent communication and Interpersonal skills, High level of Integrity and Teamwork, Broad approach to Problem solving, good organization and planning skills, Ability to seek Guidance and Support.



Contact

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Facebook: [@GerryBarasa](#)
Twitter: [@Gerrybarasa](#)



Languages

English
Swahili



Skills

Data Entry
Coding (Python | C# | CSS | HTML | Java)
Research | Project Documentation
Communication
Microsoft Office (Ms Excel | Google sheets | DBMS | MySQL)
Team collaboration | Decision making
Portfolio | Web design | Mobile development
PHP | Copywriting | Editing | Proofreading |
Typing



Reference

Ms. Mary Mujaw
Lecturer
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Interest

Socializing
Playing Rugby
Travelling
Listening To Music